



THE PROJECT GROUP
YOUR PROJECT EXPERTS

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TPG TimesheetExtender Additional Reporting Options for Microsoft Web Access

Project staff need to regularly report the work they have completed (actuals) to the project manager, so that he or she can manage the project efficiently. But Web Access in Microsoft Enterprise Project Management only provides them with very basic reporting - just one value per task and per day worked. And they are unable to add comments for each day..

TPG TimeSheetExtender provides a wealth of additional reporting options. For each task, staff can make as many entries per day as they wish, and add a comment to each entry. Now, managers have concrete proof of performance that lets them see exactly when staff worked on a task and what they did.

Compatibility:

Microsoft Project Server 2003

Microsoft Project Server 2007

Task Name	Start	Remaining	Work	Mon 19	Tue 20	Wed 21	Thu 22	Fri 23	Sat 24	Sun 25	Total
EPH Implementation	02.01.2007	408,25h	Work	11,43h	11,43h	11,43h	11,43h	11,43h	0h	0h	57,17h
Workshop	02.01.2007	0h	Act. Work	0h	5,75h	0h	0h	0h	0h	0h	5,75h
Perform workshop			Work	0h	0h	0h	0h	0h	0h	0h	0h
Project Management											4h
Project Management											0h
Implementation											4h
Installation											0h
Configuration											0h
Implement prototype											0h
Improve prototype to pilot system	22.01.2007	34,25h	Work								5,75h
Create configuration document	19.02.2007	10h	Work								0h

The Benefits:

- Detailed documentation of work completed that serves as a basis for proof of performance, e.g. for invoicing purposes
- No need for separate documentation, such as Excel lists, to explain type of work completed to manager
- Includes reporting options for costs and travel expenses incurred

Features At-a-Glance:

- Seamlessly integrated in Microsoft Project Web Access
- Intuitive interface and ease of use supports high user acceptance

www.theprojectgroup.com/E/timesheetextender



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